

AGENDA REQUEST
BUSINESS OF THE CITY COUNCIL
CITY OF SUGAR LAND, TEXAS

AGENDA OF 07/29/2003 DEPARTMENT OF ORIGIN: EMERGENCY MGT REQ. NO. 1A

DATE SUBMITTED: 07/23/2003

PREPARED BY: RAUL TREVINO

**SUBJECT: APPROVE SUBRECIPIENT AGREEMENT WITH TEXAS ENGINEERING
EXTENSION SERVICES (TEEX) FOR A HOMELAND SECURITY GRANT
AWARD OF \$168,436 AND BUDGET ADJUSTMENT TO REVENUES AND
EXPENDITURES IN THE AMOUNT OF \$168,436**

PROCEEDING: CONSIDERATION AND ACCEPTANCE OF AGREEMENT

**CLEARANCES: DAVID ELLISON, ASSISTANT CITY MANAGER *D.E.*
RAUL TREVINO, EMERGENCY MANAGEMENT DIRECTOR *R.T.*
DANNIE SMITH, FIRE CHIEF *D.S.*
MICHAEL VANCOURT, POLICE CHIEF *MV*
CLAIRE MANTHEI, DIRECTOR OF FINANCE *CM***

**EXHIBITS: EXCERPT FROM THE TEXAS ENGINEERING EXTENSION SERVICES
(TEEX) SUBRECIPIENT AGREEMENT NO. 70808 FOR A HOMELAND
SECURITY GRANT AWARD**

APPROVED FOR SUBMITTAL: CITY MANAGER *Allen Rogers*

EXPENDITURE REQUIRED: \$168,436

AMOUNT BUDGETED: \$00.00

APPROPRIATION REQUIRED: \$168,436

EXECUTIVE SUMMARY:

The City Council is being presented with an opportunity to accept a Homeland Security grant award to our community totaling \$168,436. This is our first opportunity to utilize Federal Homeland Security grant funds. The Department of Homeland Security is providing funding to local jurisdictions through the Texas Engineering Extension Service (TEEX) and Regional Council of Governments (COGs), such as Houston-Galveston Area Council (H-GAC). Eligible cities and counties started the process by conducting a comprehensive needs assessment process covering a number of Homeland Security related functions, activities and systems. The funds must be used in support of HAZ-MAT and Interoperability (unified public safety communication systems), specifically. These two areas of need are top priorities for the nation, state, and region. If the grant award is accepted, jurisdictions will be allowed to bolster local

efforts by purchasing equipment from an approved predetermined vendor list managed by TEEX.

Improving regional HAZ-MAT and Interoperability capabilities is the focal point of this grant program. Hence, the City of Sugar Land (and all other local jurisdictions that accept funding) must commit to being part of the 13-county H-GAC regional response system. Specific COG requirements as excerpted from the attached sub-recipient agreement are as follows:

Execute and participate in regional Mutual Aid Agreement

Maintain or participate in Emergency Management Plan approved by Texas Division of Emergency Management

Accept Ownership and responsibility for equipment

Provide proof of insurance for equipment to H-GAC

Store equipment at secure site(s) that are free from weather and other conditions, which degrade equipment and impact its intended use

Provide routine monitoring, maintenance and any required licensing of equipment to ensure functional use at any time without prior notice

Provide and ensure in-service training for first responders in the use of specific equipment

Provide first responders on a 24 x 7 basis (either career or volunteer) trained and certified in the use of specific equipment

Respond with equipment to incidents inside the jurisdictions borders

Upon official request, respond with equipment to incidents outside jurisdiction's borders under mutual aid agreement provisions

Augment designated equipment with other first responder resources as needed at incident scenes

Maintain up-to-date equipment inventory for review by ODP, DEM, H-GAC, or other authorities without prior notice

Support regional capabilities by participating in training exercises and other events, to the extent possible

Operate with established protocols through the County Emergency Management Coordinator
Support the Regional Communications System and the Regional Hazmat Response System

Existing mutual aid agreements between our surrounding communities are not impacted by these grant requirements. The Fire Chief, Emergency Management Director and Police Chief also feel that we can protect our local community first, while also playing a reasonable role in helping to improve regional response capabilities. Fort Bend County is also receiving a local allocation of approximately \$750,000. As mentioned by the Fire Chief in a recent presentation, Sugar Land is being asked to help lead a County centered HAZ-MAT effort that fits in with the regional approach. Our Fire Chief is working with his peers and the County Office of Emergency Management to minimize duplication of effort as much as possible. The basic thinking is to coordinate HAZ-MAT purchases, training and operational systems as much as possible. If this County centered enhanced coordination effort is as successful as envisioned, more of our local grant funding could be diverted to purchase individual radios needed to improve interoperability communications.

RECOMMENDED ACTION

Accept and approve the grant award and sub-recipient agreement and a budget adjustment to revenues and expenditures in the amount of \$168,436.

Overview

This overview provides the process and timeline that will be followed during the administration of the 2002, 2003, and 2003 11 State Homeland Security Grant Program Grant. The grant award to the City of Sugar Land is funded from the Fiscal Year 2003 State Homeland Security Grant Program Program - Part II. Items procured under the grant must meet the criteria of the 2003 Authorized Equipment List (Attachment 1).

Grant Award

Total Grant Award	\$168,436.00
Base Grant Award	\$88,436.00
Regional Allocation from COG	\$805,000.00

COG Requirements

Execute and participate in regional Mutual **Aid** Agreement

Maintain or participate in Emergency Management Plan approved by Texas Division of Emergency Management

Accept Ownership and responsibility for equipment

Provide proof of insurance for equipment to H-GAC

Store equipment at secure site(s) that are free from weather and other conditions, which degrade equipment and impact its intended use

Provide routine monitoring, maintenance and any required licensing of equipment to ensure functional use at any time without prior notice

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Support the Regional Communications System and the Regional Hazmat Response System

Regional HazMat: **\$80,000**